

## How to understand your exam result and final mark for TEX2601

Often enough, students contact us, horrified, and report that we have either miscalculated their marks or forgot to add a specific mark. Mostly, students who received low marks simply performed poorly. In this document we explain and illustrate how your marks are calculated.

### Keep in mind...

- (1) You only need to submit **one** assignment in order to be permitted to write the exam. You may submit **either** Assignment 01 or Assignment 02. The choice is yours. It goes without saying that **it's better to submit both assignments**.
- (2) The exam for TEX2601 takes the form of a portfolio, which is included in the 101 tutorial letter as a third assignment.

### Your results are displayed on myUnisa...

When you submit assignments, it is recorded on myUnisa. You can track the assignment to see whether it has been received, whether it has been processed (in other words, marked), whether it has been cancelled and whether it has been returned. The mark is clearly allocated next to all of this information. And if you submitted your assignment electronically, you may also view the marked assignment here.

The same applies to the exam portfolio (Assignment 3). However, there is one major difference: **the exam portfolio is not sent back to students and the mark is not displayed here**, despite it saying "returned". The reason for this is because the exam portfolio is an exam submission. When you write a venue based exam paper, it is also not returned to you, unless you apply for special permission. To see your portfolio mark, you need to view it under **EXAM RESULTS** on myUnisa.

### Is it possible to earn 0% for the exam portfolio?

Yes, it is possible. If you are guilty of plagiarism or you did not follow the instructions set for each portfolio task, you will receive 0% for your portfolio. Also, if you do not submit your portfolio (or assignments) before or on the deadline, your submission will not be accepted.

**If you are uncertain about the instructions or the tasks we set, you need to contact any of the TEX2601 lecturers for clarification.**

Remember, not only do we try to teach you certain skills involved in producing a variety of text types for the communication industry; we also want you to be aware of practices within the industry. **Following instructions and meeting deadlines are cardinal to this industry.** You cannot simply do what you want and think you will be rewarded for it.

### How is the mark calculated?

Your final mark of 100% is composed of two sets: an assignment mark and an exam mark. The assignment mark totals 45% and the exam mark 55%.

The assignment mark of 45% is made up of two assignments; each counts a certain percentage towards this 45%.

Assignment 01 contributes 30% of the assignment mark.  
Assignment 02 contributes 70% of the assignment mark.

The exam mark is wholly represented by the exam portfolio (55%).

To summarise:

Ass 1 = 30	}	45%
Ass 2 = 70		
Ass 3 =		55%
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## Illustration

### Example 1:

Lungelwa submitted both Assignment 01 and Assignment 02. She then submitted her exam portfolio as well. This is what her marks look like:

- Ass 1 = 88%       $88 \div 100 \times 30 = 26\%$  (Lungelwa earned 26 out of 30 for Ass 1.)
- Ass 2 = 67%       $67 \div 100 \times 70 = 47\%$  (Lungelwa earned 47 out of 70 for Ass 2.)

The 26 and the 47 are added together and further calculated to a mark out of 45%.  
 $26 + 47 = 73 \div 100 \times 45 = 33\%$  (Lungelwa earned 33 out of 45 for both assignments together.)

- Ass 3 = 66%       $66 \div 100 \times 55 = 36\%$  (Lungelwa earned 36 out of 55 for Ass 3)

The assignment mark of 33 is now added to the exam mark of 36.  
 $33 + 36 = 69\%$  Lungelwa has a final mark of 69% for TEX2601. Lungelwa passes the module.

### Example 2:

Pieter submitted only Assignment 01. He then submitted his exam portfolio as well. This is what his marks look like:

- Ass 1 = 98%       $98 \div 100 \times 30 = 29\%$  (Pieter earned 29 out of 30 for Ass 1.)
- Ass 2 = 0%       $0 \div 100 \times 70 = 0\%$  (Pieter earned nothing for Ass 2.)

The 29 and the 0 are added together and further calculated to a mark out of 45%.  
 $29 + 0 = 29 \div 100 \times 45 = 13\%$  (Pieter earned 13 out of 45 for both assignments together.)

- Ass 3 = 75%       $75 \div 100 \times 55 = 41\%$  (Pieter earned 41 out of 55 for Ass 3)

The assignment mark of 13 is now added to the exam mark of 41.  
 $13 + 41 = 54\%$  Pieter has a final mark of 54% for TEX2601. Pieter passes the module.

### Example 3:

Allison submitted only Assignment 01. She then submitted her exam portfolio as well. This is what her marks look like:

Ass 1 = 76%                       $76 \div 100 \times 30 = 23\%$  (Allison earned 23 out of 30 for Ass 1.)  
Ass 2 = 0%                         $0 \div 100 \times 70 = 0\%$  (Allison earned nothing for Ass 2.)

The 23 and the 0 are added together and further calculated to a mark out of 45%.  
 $23 + 0 = 23 \div 100 \times 45 = 10\%$  (Allison earned 10 out of 45 for both assignments together.)

Ass 3 = 56%                       $56 \div 100 \times 55 = 31\%$  (Allison earned 31 out of 55 for Ass 3)

The assignment mark of 10 is now added to the exam mark of 31.  
 $10 + 31 = 41\%$  Allison has a final mark of 41% for TEX2601. Allison fails the module, but qualifies for a supplementary exam.

### Example 4:

Vitesh submitted only Assignment 02. He then submitted his exam portfolio as well. This is what his marks look like:

- Ass 1 = 0%                       $0 \div 100 \times 30 = 0\%$  (Vitesh earned nothing for Ass 1.)
- Ass 2 = 68%                     $68 \div 100 \times 70 = 48\%$  (Vitesh earned 48 out of 70 for Ass 2.)

The 0 and the 48 are added together and further calculated to a mark out of 45%.  
 $0 + 48 = 48 \div 100 \times 45 = 22\%$  (Vitesh earned 22 out of 45 for both assignments together.)

- Ass 3 = 70%                     $70 \div 100 \times 55 = 39\%$  (Vitesh earned 39 out of 55 for Ass 3)

The assignment mark of 22 is now added to the exam mark of 39.  
 $22 + 39 = 61\%$  Vitesh has a final mark of 61% for TEX2601. Vitesh passes the module.

### Troubleshooting...

Before you start complaining about your mark, consider the following:

- Have all of your marks been recorded by the system? If they were not, you need to send proof of the mark that was not added to the Assignment Section.
- Have you submitted both assignments and the exam portfolio? If you only submitted one assignment and you received a low or average mark for your portfolio, you stand a good chance of failing the module. (See example 3)
- Have you done the calculations yourself, as provided in this document?
- Have you viewed your portfolio mark correctly, under Exam Results on myUnisa? We have noticed that some students mistake the 55% (explained above) as their actual mark. Your mark is indicated next to the 55%...