

MAY/JUNE 2016
MEI/JUNIE 2016

FORMS OF BUSINESS ENTERPRISE BESIGHEIDVORME

STUDENT NUMBER / STUDENTENOMMER							

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FBE2604

(477563)

May/June 2016

Mei/Junie 2016

**FORMS OF BUSINESS ENTERPRISE
BESIGHEIDVORME**Duration 2 Hours
Tydsduur 2 Uur100 Marks
100 Punte**EXAMINERS / EKSAMINATORE .**

FIRST / EERSTE

MR/MNR SN MAKHUBU

SECOND / TWEEDE

PROF DM FARISANI

**Closed book examination
Toeboekeksamen**

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INSTRUCTIONS / INSTRUKSIES:

- 1 This paper consists of 28 pages plus instructions for completing a mark reading sheet
Hierdie vraestel bestaan uit 28 bladsye plus instruksies vir die voltooiing van 'n merkleesblad.
- 2 The paper is divided into 2 sections
SECTION A consists of 4 questions (with subdivisions) and has to be completed in the space provided on the examination paper itself
SECTION B consists of 10 multiple choice questions counting 4 marks each. The answers to the multiple choice questions have to be filled in on the mark reading sheet provided to you
Die vraestel bestaan uit 2 afdelings:
AFDELING A, wat uit 4 vrae (met onderafdelings) bestaan, moet op hierdie vraestel self voltooi word in die ruimte voorsien.
AFDELING B is 10 meerkeusevrae wat 4 punte elk tel. Die antwoorde op die meerkeusevrae moet ingevul word op die merkleesblad wat aan u voorsien is.
- 3 At the end of the examination you have to hand in both the examination paper as well as the mark reading sheet containing your answers to the multiple choice questions
Na afloop van die eksamen moet u beide die eksamen vraestel, sowel as die merkleesblad wat u antwoorde op die meerkeusevrae bevat, inhandig.

SECTION A AFDELING A

QUESTION 1**VRAAG 1**

- 1.1 Nathi, an aspiring entrepreneur, knows that, upon incorporation, a company acquires a separate juristic (legal) personality and that this separate juristic (legal) personality cannot be abused by those who represent the company. However, he is not aware that the Companies Act 71 of 2008 provides for the remedy of disregarding the separate juristic (legal) personality of a company in order to avoid abuse. Advise him on the circumstances in which the court can pierce the corporate veil to hold those who abused the separate juristic (legal) personality of a company personally liable in terms of the Companies Act 71 of 2008. Your answer should include the relevant section of the Companies Act 71 of 2008 and the implications of piercing the corporate veil.

(5)

- 1.1 Nathi, 'n aspirant-entrepreneur, weet dat 'n maatskappy afsonderlike regspersoonlikheid by inkorporasie verkry en dat hierdie afsonderlike regspersoonlikheid nie misbruik mag word deur diegene wat die maatskappy verteenwoordig nie. Hy is egter nie bewus dat die Maatskappywet 71 van 2008 daarvoor voorsiening maak dat die afsonderlike regspersoonlikheid van 'n maatskappy verontagsaam kan word ten einde misbruik te voorkom nie. Adviseer hom oor die omstandighede waarin die hof die korporatiewe sluier kan lig om persone wat die afsonderlike regspersoonlikheid van 'n maatskappy misbruik het, ingevolge die Maatskappywet 71 van 2008 persoonlik aanspreeklik te hou. Verwys in u antwoord na die tersaaklike artikel van die Maatskappywet 71 van 2008 en die implikasies daarvan om die korporatiewe sluier te lig.

(5)

[illegible]

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- 1 2 Fhumulani, Themba and Thea want to form a company with the objective of providing mathematics and science tuition to the youth of Soweto for free. They come to you for advice on the type of company that they can form, taking into account their objective. Advise them accordingly. Your answer should include the description of the company they can form and the requirements applicable to forming such company.

(5)

- 1.2 Fhumulani, Themba en Thea wil 'n maatskappy oprig met die doel om ekstra klasse in wiskunde en wetenskap gratis aan die jeug van Soweto te bied. Hulle kom na u vir advies oor die tipe maatskappy wat hulle kan oprig, met inagneming van die maatskappy se doelstelling. Adviseer hulle dienooreenkomstig. Verwys in u antwoord na die tipe maatskappy wat hulle kan oprig en die vereistes wat op**

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[BLAAI OM]

(5)

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[BLAAI OM]

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dieselfde tipe maatskappy is. Hulle kom na u vir advies oor die kenmerkende eienskappe van 'n maatskappy met persoonlike aanspreeklikheid. Adviseer hulle dienooreenkomstig.

(5)

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- 1 4 Tim Mathe, who resides at 665 Block AA, Soshanguve, 0152, is an electrician by profession. He comes to you for advice on how to draft a Memorandum of Incorporation for a private company that he wants to form. He wants his company to provide electrical services to households and businesses. Assist him in drafting a Memorandum of Incorporation for his company. The Memorandum of Incorporation should contain an appropriate name for the company, taking into consideration the type of company he wants to incorporate, the objective or the aim of the company and

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(5)

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TOTAL FOR QUESTION 1 [20]/ TOTAAL VIR VRAAG 1: [20]



QUESTION 2

VRAAG 2

- 2.1 The incorporators of Travelling Experts (Pty) Ltd have misspelled the name of their company as Travelling Except (Pty) Ltd in the Memorandum of Incorporation. They come to you for advice on how to alter the Memorandum of Incorporation in order to correct the spelling of the name of their company. Advise them on the requirements for altering the Memorandum of Incorporation of a company. Your answer should also indicate the persons who may make the alterations.

(5)

- 2.1 Die inkorporeerders van Travelling Experts (Pty) Ltd het tydens die opstel van die Akte van Oprigting 'n spelfout begaan deur die maatskappy se naam as Travelling Except (Pty) Ltd te skryf. Hulle kom na u vir advies oor hoe om die Akte van Oprigting te wysig ten einde die spelfout in die maatskappy se naam reg te stel. Adviseer hulle oor die vereistes vir die wysiging van 'n maatskappy se Akte van Oprigting. Verwys in u antwoord ook na die persone wat die wysigings mag aanbring.

(5)

[TURN OVER]
[BLAAI OM]

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- 2.2 Explain what a pre-incorporation contract is and list at least three requirements that must be satisfied for such a contract to be binding on a company. Refer to the relevant provision of the Companies Act 71 of 2008 in your answer.

(5)

- 2.2 Verduidelik wat 'n voorinkorporasiekontrak is en noem ten minste drie vereistes wat nagekom moet word voordat sodanige kontrak bindend op 'n maatskappy sal wees. Verwys na die tersaaklike bepalings van die Maatskappywet 71 van 2008 in u antwoord.

(5)

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[BLAAI OM]

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- 2.3 The Memorandum of Incorporation of Big Boys Cars (Pty) Ltd, a company that sells sports cars, clearly provides that only Sam and Thabo, who are the only directors of the company, have the authority to represent the company. However, the company has, for the past nine years, allowed Ronny, a marketer of the company, to represent it in the purchasing of cars from the regular supplier. Owing to financial constraints, the company is unable to pay money owed to the regular supplier. In an attempt to evade the payment of the money owed to the regular supplier, Sam and Thabo argue that the company is not liable in respect of all the purchases entered into by Ronny, because Ronny did not have the authority to represent the company. The regular supplier is of the view that the doctrine of estoppel is applicable in this case and that the company can be held liable on the basis of this doctrine. Advise the regular supplier on whether the doctrine of estoppel is applicable in this scenario, briefly describe the effect of the application of this doctrine and list the requirements that the regular supplier must prove in order to be able to rely on the doctrine. (Refer to the relevant case law.)

(5)

- 2.3 Die Akte van Oprigting van Big Boys Cars (Pty) Ltd, 'n maatskappy wat sportmotors verkoop, bepaal uitdruklik dat slegs Sam en Thabo, die enigste direkteure van die maatskappy, die volmag het om die maatskappy te verteenwoordig. Die maatskappy het egter die afgelope nege jaar toegelaat dat

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[BLAAI OM]

'n bemarker van die maatskappy, Ronny, die maatskappy verteenwoordig wanneer motors by die gereelde verskaffer aangekoop is. Weens finansiële beperkings kan die maatskappy nie geld betaal wat aan die gereelde verskaffer verskuldig is nie. In 'n poging om die betaling van die bedrag verskuldig aan die gereelde verskaffer te ontduik, voer Sam en Thabo aan dat die maatskappy nie aanspreeklik is vir al die aankope wat Ronny behartig het nie omdat Ronny nie volmag gehad het om die maatskappy te verteenwoordig nie. Die gereelde verskaffer is van mening dat die leerstuk van estoppel op hierdie geval van toepassing is en dat die maatskappy op grond van hierdie leerstuk aanspreeklik gehou kan word. Adviseer die gereelde verskaffer oor die vraag of die leerstuk van estoppel op hierdie scenario van toepassing is, bespreek die effek van die toepassing van hierdie leerstuk kortliks en noem die vereistes wat die gereelde verskaffer moet bewys ten einde op die leerstuk te kan steun. (Verwys na die tersaaklike regspraak.)

(5)

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TOTAL FOR QUESTION 2 [15]/ TOTAAL VIR VRAAG 2: [15]



QUESTION 3

VRAAG 3

- 3.1 Tanny is aware that company shares are divided into different classes according to the specific rights that shares confer to shareholders. However, she does not know what a share is and the rights that shares usually confer to shareholders. She comes to you for advice. Advise her on what a share is in terms of the Companies Act 71 of 2008 and about four rights that shares usually confer to shareholders.

(5)

- 3.1 Tanny weet dat maatskappy-aandele verdeel word in klasse volgens die spesifieke regte wat aandele aan die houers daarvan verleen. Sy weet egter nie wat 'n aandeel is en watter regte 'n aandeel aan 'n aandeelhouer verleen nie. Sy kom na jou vir advies. Adviseer haar oor wat 'n aandeel ingevolge die Maatskappywet 71 van 2008 is en oor vier regte wat 'n aandeel gewoonlik aan die houer daarvan verleen.

(5)

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[BLAAI OM]

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- 3.2 At a meeting of the board of directors of Velmond Ltd, it is resolved that the company will repurchase a specified number of its shares that are held by a number of its shareholders. The board is fully aware that this transaction is regarded as a distribution in terms of the Companies Act 71 of 2008 and that it has to comply with the requirements of a distribution. The board comes to you for advice on the requirements that must be met before the company may repurchase its shares from its shareholders. Advise the board on what is a distribution and on the requirements in terms of the Companies Act 71 of 2008 that must be satisfied before the company may repurchase its shares.

(6)

- 3.2 Op 'n vergadering van die direksie van Velmond Ltd word daar besluit dat die maatskappy 'n bepaalde hoeveelheid van sy aandele wat deur 'n aantal van sy aandeelhouders gehou word, sal terugkoop. Die direksie is ten volle daarvan bewus dat so 'n transaksie ingevolge die Maatskappywet 71 van 2008 as 'n uitkering beskou word en dat dit aan die vereistes van 'n uitkering moet voldoen. Die raad kom na u vir advies oor die vereistes wat nagekom moet word voordat die maatskappy sy aandele by die aandeelhouders kan terugkoop. Adviseer die direksie oor wat 'n uitkering is en oor die vereistes wat ingevolge die Maatskappywet 71 van 2008 nagekom moet word voordat die maatskappy sy aandele kan terugkoop.

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(6)

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- 3.3 The chairperson of EnergiWorld Ltd wants to adjourn a meeting because there are not enough shareholders to form a quorum and two hours have elapsed since the time the meeting was scheduled to start. She consults you, as the secretary of the company, on the appropriate action to take under these circumstances. Advise her accordingly.

(4)

- 3.3 Die voorsitter van EnergiWorld Ltd wil 'n vergadering verdaag aangesien daar nie genoeg aandeelhouders teenwoordig is om 'n kworum uit te maak nie en

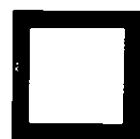
[TURN OVER]
[BLAAI OM]

twee ure reeds verloop het sedert die aangewese tyd waarop die vergadering moes begin het. Sy wil by u, as die maatskappysekretaris, weet wat die gepaste optrede in die omstandighede sal wees. Adviseer haar dienooreenkomstig.

(4)

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TOTAL FOR QUESTION 3 [15]/ TOTAAL VIR VRAAG 3: [15]

[TURN OVER]
[BLAAI OM]

QUESTION 4

VRAAG 4

- 4 1 Anna, who supplies cotton to Fabulous Clothes CC, is fully aware that according to the association agreement of Fabulous Clothes CC, Mary, who is one of the members, does not have the authority to bind the CC. Despite this, she decides to enter into an agreement for the sale of cotton of inferior quality with Mary, who acts on behalf of the CC. The other members of the CC are fully aware that Anna knows that Mary, in terms of the association agreement, does not have the authority to bind the CC. They come to you for advice on who has the authority to bind the CC and whether the agreement is valid. Advise them accordingly. (Refer to the relevant authority.)

(5)

- 4.1 Anna, wat katoen aan Fabulous Clothes CC verskaf, is ten volle daarvan bewus dat Mary, een van die lede, ooreenkomstig Fabulous Clothes CC se samewerkingsooreenkoms nie die bevoegdheid het om die beslote korporasie te bind nie. Ten spyte hiervan besluit sy om 'n ooreenkoms vir die verkoop van katoen van minderwaardige gehalte met Mary, wat die beslote korporasie verteenwoordig, te sluit. Die ander lede van die beslote korporasie is ten volle daarvan bewus dat Anna weet dat Mary ooreenkomstig die samewerkingsooreenkoms nie die bevoegdheid het om die beslote korporasie te bind nie. Hulle kom na u vir advies oor wie die bevoegdheid het om die beslote korporasie te bind. Hulle wil ook by u weet of die ooreenkoms geldig is of nie. Adviseer hulle dienooreenkomstig. (Verwys na die tersaaklike bevoegdheid.)

(5)

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- 4.2 A member's fiduciary duties towards a close corporation are similar to the fiduciary duties that a director owes to a company. List five of the fiduciary duties in terms of the Close Corporations Act 69 of 1984.

(5)

- 4.2 'n Lid se vertrouensverpligtinge teenoor 'n beslote korporasie is soortgelyk aan die vertrouensverpligtinge wat 'n direkteur teenoor 'n maatskappy het. Noem vyf van die vertrouensverpligtinge ingevolge die Wet op Beslote Korporasies 69 van 1984.

(5)

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TOTAL FOR QUESTION 4 [10]/ **TOTAAL VIR VRAAG 4: [10]**TOTAL FOR SECTION A [60]/ **TOTAAL VIR AFDELING A: [60]**[TURN OVER]
[BLAAI OM]

SECTION B
AFDELING B**MULTIPLE-CHOICE QUESTIONS****INSTRUCTIONS**

- 1 Answer all questions by filling in the answers on the mark reading sheet provided
- 2 Use a soft pencil
- 3 Please ensure that you fill in your student number on the mark reading sheet. All the student numbers contain eight digits. In some instances this includes a "0" at the beginning. You must also use the last pink block
- 4 Each correct answer earns four (4) marks. No marks will be deducted for incorrect answers

MEERVOUDIGEKEUSEVRAE**INSTRUKSIES**

1. Beantwoord al die vrae deur die antwoord in te vul op die merkleesblad wat aan u voorsien is.
2. Gebruik 'n sagte pootlood.
3. Maak seker dat u volle studentenummers op die merkleesblad ingevul word. Alle studentenummers bevat agt getalle. In sommige gevalle sluit dit 'n "0" aan die begin in. U moet ook die laaste pienk blokkie gebruik.
4. Elke korrekte antwoord verdien vier (4) punte. Geen punte sal vir verkeerde antwoord afgetrek word nie.

[TURN OVER]
[BLAAI OM]

Question 1

In *Salomon v Salomon & Co Ltd* it was held that the principle of separate legal personality of a company has various implications

Choose the **INCORRECT** statement

- 1 Shareholders enjoy limited liability and therefore shareholders are generally not liable for the debts of a company
- 2 Shares in a company entitle holders to certain interests in the company
- 3 The assets of a company are not its exclusive property
- 4 If a company is wronged, the company itself must seek redress

(4)

Vraag 1

In *Salomon v Salomon & Co Ltd* is dit besluit dat die beginsel van afsonderlike regspersoonlikheid van 'n maatskappy verskillende implikasies het.

Kies die **VERKEERDE** stelling:

1. Aandeelhouders geniet beperkte aanspreeklikheid en gevolglik is aandeelhouders gewoonlik nie vir die skulde van 'n maatskappy aanspreeklik nie.
2. Aandele in 'n maatskappy maak die houders daarvan geregtig op bepaalde belange in die maatskappy.
3. Die bates van die maatskappy is nie die maatskappy se eksklusiewe eiendom nie.
4. Indien 'n maatskappy veronreg is, moet die maatskappy self aksie instel.

(4)

Question 2

The Memorandum of Incorporation of a _____ prohibits the offering of any securities to the public and restricts the transferability of its securities

Complete the sentence by choosing the **CORRECT** answer

- 1 state-owned company
- 2 private company
- 3 personal liability company
- 4 public company

(4)

Vraag 2

Die Akte van Oprigting van 'n verbied die aanbied van aandele aan die publiek en beperk die vrye oordrag van sy aandele.

Voltooi die sin deur die **KORREKTE** antwoord te kies:

1. maatskappy in staatsbesit
2. privaatmaatskappy
3. maatskappy met persoonlike aanspreeklikheid
4. openbare maatskappy

(4)

Question 3

Choose the **INCORRECT** statement

- 1 The Companies Act 71 of 2008 provides a partial codification of directors' duties
- 2 The Companies Act 71 of 2008 has introduced the business judgment rule into South African law
- 3 The Companies Act 71 of 2008 has completely replaced the common law *Turquand* rule
- 4 The Companies Act 71 of 2008 does not recognise the distinction between executive and non-executive directors for purposes of determining the duties of directors of a company

(4)

Vraag 3

Kies die **VERKEERDE** stelling:

1. Die Maatskappywet 71 van 2008 bied 'n gedeeltelike kodifikasie van direkteure se pligte.
2. Die Maatskappywet 71 van 2008 het die sakeoordeelreel in Suid-Afrikaanse wetgewing ingevoer.
3. Die Maatskappywet 71 van 2008 het die gemeenregtelike *Turquand*-reel geheel en al vervang.
4. Die Maatskappywet 71 van 2008 erken nie die onderskeid tussen uitvoerende en nie-uitvoerende direkteure vir doeleindes van die bepaling van direkteure se verpligtinge jeens 'n maatskappy nie.

(4)

Question 4

Indicate which of the following statements is **INCORRECT** regarding the implications of the Companies Act 71 of 2008 in relation to close corporations

- 1 No registrations of new close corporations are permitted by the Companies Act 71 of 2008
- 2 Existing companies may be converted into close corporations
- 3 Existing close corporations may continue to exist alongside companies
- 4 Close corporations may be converted into companies

(4)

Vraag 4

Dui aan watter een van die volgende stellings oor die implikasies van die Maatskappywet 71 van 2008 met betrekking tot beslote korporasies **VERKEERD** is:

1. Geen registrasies van nuwe beslote korporasies word ingevolge die Maatskappywet 71 van 2008 toegelaat nie.
2. Bestaande maatskappye kan in beslote korporasies omgeskakel word.
3. Bestaande beslote korporasies mag steeds saam met maatskappye voortbestaan.
4. Beslote korporasies mag in maatskappye omgeskakel word.

(4)

Question 5

Choose the **INCORRECT** statement regarding close corporations

- 1 The number of members in a close corporation is restricted to 10
- 2 Upon registration, a close corporation acquires separate legal personality
- 3 A member's interest in a close corporation may be held jointly
- 4 A company or another close corporation may not be a member of a close corporation

(4)

Vraag 5

Kies die **VERKEERDE** stelling met betrekking tot beslote korporasies:

1. Die aantal lede in 'n beslote korporasie word tot 10 beperk.
2. By registrasie verkry 'n beslote korporasie afsonderlike regs persoonlikheid.
3. 'n Lede belang in 'n beslote korporasie mag gesamentlik gehou word.
4. 'n Maatskappy of 'n ander beslote korporasie mag nie 'n lid van 'n beslote korporasie wees nie.

(4)

Question 6

Indicate which of the following documents is required for the registration of a close corporation

- 1 an association agreement
- 2 a founding statement
- 3 a Memorandum of Incorporation
- 4 a Notice of Incorporation

(4)

Vraag 6

Dui aan watter een van die volgende dokumente vir die registrasie van 'n beslote korporasie benodig word:

- 1 samewerkingsooreenkoms
2. stigtingsverklaring
3. Akte van Oprigting
4. Kennisgewing van Inkorporasie

(4)

Question 7

Indicate which of the following provisions is unalterable in terms of the Companies Act 71 of 2008

- 1 Shares in the same class have the same rights, limitations and terms, unless the Memorandum of Incorporation provides otherwise
- 2 A Memorandum of Incorporation may forbid a company to render financial assistance to parties wishing to acquire shares in the company
- 3 Electronic notice and electronic participation in meetings are allowed
- 4 Directors' duties and responsibilities and accountability requirements for public and state-owned companies cannot be excluded in the Memorandum of Incorporation

(4)

Vraag 7

Dui aan watter een van die volgende bepalings ingevolge die Maatskappywet 71 van 2008 onwysigbaar is:

1. Aandele wat in dieselfde klas val, sal dieselfde regte, beperkinge en voorwaardes geniet, tensy die Akte van Oprigting andersins bepaal.
2. 'n Akte van Oprigting mag 'n maatskappy verbied om finansiele bystand te gee aan partye wat aandele in die maatskappy wil verkry.
3. Elektroniese kennisgewing en elektroniese deelname aan vergaderings is toelaatbaar.
4. Direkteure se verpligtinge en verantwoordelikhede en verslagdoeningstandaarde vir openbare maatskappye en maatskappye in staatsbesit mag nie in die Akte van Oprigting uitgesluit word nie.

(4)

Question 8

Indicate which one of the following persons cannot be appointed as a company director on the grounds of being disqualified from being a director of a company

- 1 an unemancipated minor
- 2 a juristic person
- 3 a person who is ineligible to be appointed as a director in terms of the provisions of a Memorandum of Incorporation
- 4 an unrehabilitated insolvent

(4)

Vraag 8

Dui aan watter een van die volgende persone nie as 'n maatskappydirekteur aangestel kan word nie omdat hy of sy gediskwalifiseer is om as 'n direkteur van 'n maatskappy aangestel te word:

1. 'n ongeemansipeerde minderjarige
2. 'n regspersoon
3. 'n persoon wat ingevolge die bepalings van die Akte van Oprigting onverkiesbaar is as 'n direkteur
4. 'n ongerehabiliteerde insolvent

(4)

Question 9

In which one of the following cases was the “impoverishment test” formulated to assist in determining whether financial assistance was provided by a company?

- 1 *Robinson v Randfontein Estate Gold Mining Co Ltd* 1921 AD 168
2. *ABSA Bank Limited v Blignaut and another and four similar cases* 1996 (4) SA 100
- 3 *Gradwell (Pty) Ltd v Rostra Printers Ltd* 1959 (4) SA 419 (A)
- 4 *CyberScene Ltd and others v i-Kiosk Internet and information (Pty) Ltd* 2000 (3) SA 806 (C)

(4)

Vraag 9

In watter een van die volgende sake is die “verarmingstoets” geformuleer om te help vasstel of finansiële bystand deur ’n maatskappy gegee is?

1. *Robinson v Randfontein Estate Gold Mining Co Ltd* 1921 AD 168
2. *ABSA Bank Limited v Blignaut and another and four similar cases* 1996 (4) SA 100
3. *Gradwell (Pty) Ltd v Rostra Printers Ltd* 1959 (4) SA 419 (A)
4. *CyberScene Ltd and others v i-Kiosk Internet and information (Pty) Ltd* 2000 (3) SA 806 (C)

(4)

Question 10

Indicate which of the following persons **cannot** deliver a notice to a company demanding it to institute legal proceedings or take other steps to protect the company's legal interests in terms of section 165 of the Companies Act 71 of 2008

- 1 a director
- 2 a prescribed officer of the company
- 3 a shareholder
- 4 any person who is related to a shareholder of the company

(4)

Vraag 10

Dui aan watter een van die volgende persone nie ingevolge artikel 165 van die Maatskappywet 71 van 2008 'n kennisgewing op 'n maatskappy kan beteken waarin van die maatskappy vereis word om regstappe in te stel of ander stappe te doen om die maatskappy se regsbelange te beskerm nie:

1. 'n direkteur
2. 'n voorgeskrewe beampte van die maatskappy
3. 'n aandeelhouer
4. enige persoon wat verwant is aan 'n aandeelhouer van die maatskappy

(4)

TOTAL FOR SECTION B [40]/ TOTAAL VIR AFDELING B: [40]

TOTAL/TOTAAL: 100

END OF PAPER / EINDE VAN VRAESTEL

PART 1 (GENERAL/ALGEMEEN) DEEL 1

STUDY UNIT e.g. PSY100 X
STUDIE EENHEID by: PSY100-X

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INITIALS AND SURNAME
VOORLETTERS EN VAN

DATE OF EXAMINATION
DATUM VAN EKSAMEN

EXAMINATION CENTRE (E.G. PRETORIA)
EKSAMENSENTRUM (BY PRETORIA)

UNIQUE PAPER NO
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For use by examination invigilator
Vir gebruik deur eksamenopsiener

IMPORTANT

1. USE ONLY AN HB PENCIL TO COMPLETE THIS SHEET
2. MARK LIKE THIS
3. CHECK THAT YOUR INITIALS AND SURNAME HAS BEEN FILLED IN CORRECTLY
4. ENTER YOUR STUDENT NUMBER FROM LEFT TO RIGHT
5. CHECK THAT YOUR STUDENT NUMBER HAS BEEN FILLED IN CORRECTLY
6. CHECK THAT THE UNIQUE NUMBER HAS BEEN FILLED IN CORRECTLY
7. CHECK THAT ONLY ONE ANSWER PER QUESTION HAS BEEN MARKED
8. DO NOT FOLD

BELANGRIK

1. GEBUIK SLEGS 'N HB POTLOOD OM HIERDIE BLAD TE VOLTOOI
2. MERK AS VOLG
3. KONTROLEER DAT U VOORLETTERS EN VAN REG INGEVUL IS
4. VUL U STUDENTENOMMER VAN LINKS NA REGS IN
5. KONTROLEER DAT U DIT KORREKTE STUDENT-NOMMER VERSTREK HET
6. KONTROLEER DAT DIE UNIEKE NOMMER REG INGEVUL IS
7. MAAK SEKER DAT NET EEN ALTERNATIEF PER VRAAG GEMERK IS
8. MOENIE VOU NIE

PART 2 (ANSWERS/ANTWOORDE) DEEL 2

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MARK READING SHEET INSTRUCTIONS

Your mark reading sheet is marked by computer and should therefore be filled in thoroughly and correctly

USE ONLY AN HB PENCIL TO COMPLETE YOUR MARK READING SHEET

PLEASE DO NOT FOLD OR DAMAGE YOUR MARK READING SHEET

Consult the illustration of a mark reading sheet on the reverse of this page and follow the instructions step by step when working on your sheet

Instruction numbers ① to ⑩ refer to spaces on your mark reading sheet which you should fill in as follows

- ① Write your paper code in these eight squares, for instance

P	S	Y	1	0	0	-	X
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- ② The paper number pertains only to first-level courses consisting of two papers

WRITE

0	1
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 for the first paper and

0	2
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 for the second. If only one paper, then leave blank

- ③ Fill in your initials and surname
- ④ Fill in the date of the examination
- ⑤ Fill in the name of the examination centre
- ⑥ WRITE the digits of your student number HORIZONTALLY (from left to right). Begin by filling in the first digit of your student number in the first square on the left, then fill in the other digits, each one in a separate square
- ⑦ In each vertical column mark the digit that corresponds to the digit in your student number as follows [-]
- ⑧ WRITE your unique paper number HORIZONTALLY
NB Your unique paper number appears at the top of your examination paper and consists only of digits (e.g. 403326)
- ⑨ In each vertical column mark the digit that corresponds to the digit number in your unique paper number as follows [-]
- ⑩ Question numbers 1 to 140 indicate corresponding question numbers in your examination paper. The five spaces with digits 1 to 5 next to each question number indicate an alternative answer to each question. The spaces of which the number correspond to the answer you have chosen for each question and should be marked as follows [-]
- ◆ For official use by the invigilator. Do not fill in any information here