

MNG2601

(493719)

October/November 2014

GENERAL MANAGEMENT

Duration

2 Hours

70 Marks

EXAMINERS

FIRST SECOND MS I VAN WYK

PROF T BREVIS-LANDSBERG

MRS MJ VRBA

Closed book examination

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This paper consists of 22 pages plus instructions for completing a mark-reading sheet

INSTRUCTIONS

This paper comprises 70 multiple-choice questions

Answer all the questions on the mark-reading sheet. The questions are worth one mark each

Please check that you have filled in the following information on the mark-reading sheet

- your student number
- the module code MNG2601
- the unique number of the paper 493719

Please complete the attendance register on the back page, tear it off and hand it to the invigilator

Questions 1 to 2

Match the theorists in Column A to the appropriate contribution made to management theory in Column B

Column A (Theorists)	Column B (Contribution made to management theory)
1 Abraham Maslow	1 Developed theory X and theory Y
2 Douglas McGregor	2 Introduced the concept of human needs in management
3 Max Weber	3 Pioneered the scientific approach
	4 Pioneered the bureaucratic approach

Questions 4 to 5

Cons

sıd	er the	list of theorists below and then answer questions 4 to 5
	a b c d e f g	Ludwig von Bertalanffy Philip B Cosby Peter Senge Alfred Chandler Kurt Lewin Joseph M Juran W Edwards Deming
4	prod	_ advocated continual improvement through lifelong learning and described uction as a system of interrelations between consumer research, design, liers, materials, production, assembly inspection, distribution and consumers
	1 2 3 4	g e c d
5		_,, and contributed to the quality approach to management
	1 2 3 4	acg dfe bfg efg

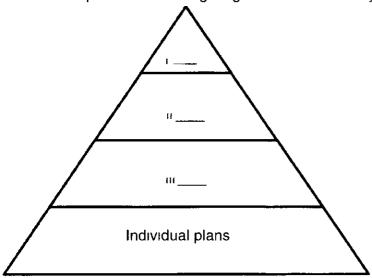
- 6 A **top manager** is responsible for ____
 - 1 long-term planning and implementing strategies
 - determining the vision, mission, goals and strategies of the organisation
 - 3 implementing the policies, plans and strategies developed by top management
 - 4 planning, organising, leading and controlling his division or department
- 7 One of the benefits of **planning** is that it _____
 - 1 leads to organisational structure
 - 2 will improve the morale of employees
 - 3 leads to a participatory work environment
 - 4 will decrease the chances of deviations occurring
- 8 Which one of the following is not a barrier to effective planning?
 - 1 Managers are not creative and lack intuition
 - 2 Managers find planning too time consuming
 - 3 Managers are resistant to change
 - 4 Environmental complexity and volatility

Questions 9 to 11

Consider the following list of plans, and then answer questions 9 to 11

- a tactical plans
- b strategic plans
- c operational plans
- d long-term plans
- e short-term plans

9 Complete the following diagram of the hierarchy of organisational plans



- 1 (i) b, (ii) a, (iii) c
- 2 (i) b, (ii) c, (iii) e
- 3 (i) d, (ii) c, (iii) a
- 4 (i) a, (ii) e, (iii) c

10 Single-use plans are examples of _____

- 1 e
- 2 d
- 3 f
- 4 c

11 The focus of _____ plans is broad, while ____ are narrowly focused

- 1 b, c
- 2 c, a
- 3 a, b
- 4 a, f

12		is the process of taking corrective action to find a solution, while ess of selecting an alternative course of action that will solve a problem	_ is the
	1	Control decision making	
	1 2	Control, decision-making Decision-making, control	
	3	Problem-solving, decision-making	
	4	Decision-making, problem-solving	
	•	Posicion making, problem solving	
13	Indic deci	cate the correct sequence of the steps that managers should follow in the ision-making process	
	а	Recognise, classify and define the problem	
	b	Implement the chosen option	
	С	Set goals and criteria	
	d	Evaluate alternative courses of action	
	е	Select the best course of action	
	f	Generate creative alternatives	
	g	Conduct follow-up evaluation	
	4	a dafaha	
	1	a d c f e b g	
	2 3	acfdebg	
	4	e a c f d g b e a f c g d b	
Questi	ons 14	4 to 15	
Consid 14 to 1	ler the 5	different types of information systems listed below and then answer ques	tions
	а	Executive information	
	b	Process control	
	С	Expert information system	
	d	Information reporting	
	е	Office automation	
	f	Decision support system	
14	Whice system	ch of these information systems are categorised as management informa	tion
	1	a d f	
	2	ade	
	3	bce	
	4	c d e	

15		cn of these information systems are categorised as operations information tems?
	3	a b b e d e e f
16	A(n) stak	links an organisation's employees, suppliers, clients and other key eholders electronically via a wide area network
	1 2 3 4	intranet electronic commerce extranet business function information system
17	A fea	asibility study is conducted during the system stage of the information ems development life cycle.
	1 2 3 4	investigation analysis design implementation
18	A(n) conti	information system enables managers to make routine decisions that rol physical processes
	1 2 3 4	process control transaction processing office automation manufacturing
19	ınfor	information system provides management and end-users with the mation reports needed for decision-making, while systems provide agers with interactive information support during the decision-making process
	1 2 3 4	informational reporting, operations information operations information, information reporting information reporting, decision support decision support, information reporting

Question 20

rotation

In order to answer question 20, consider the following list of steps an organisation can follow when designing its structure

	a Develop organisational design b Design jobs and assign to employees c Outline task and activities d Define worker relationships e Implement a control mechanism
20	Place the steps in designing an organisational structure in the correct sequence
	1 cadbe2 cbdae3 bcade4 bdace
21	One disadvantage of departmentalisation is that each employee reports to two supervisors, which violates the unity of command principle of organising
	1 location 2 product 3 network 4 matrix
22	is achieved by reducing the number of employees in various departments
	 Delegating Downsizing Delayering Dividing work
23	Job involves increasing the scope of an employee's job
	1 empowerment2 enlargement3 enrichment

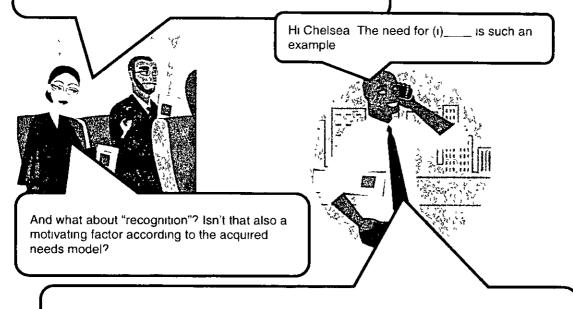
2 4	behaviour of employees, namely, personalities, perceptions,,,		
	performance, attitude and role perception values, ability and opportunity emotions, values and attitude ability, motivation and attitude		
25	One example of is which		
	 the big five personality dimensions, agreeableness, states that such a person gets along easily with people and is generally trustworthy the concept of personality, locus of control, refers to an individual's level of sensitivity in expressing the behaviour of others the Myers-Briggs Type Indicator, Sensing(s) – Intuition (N), is a scale concerning the lifestyle of a particular individual Emotional intelligence, emotional alchemy, involves knowledge and understanding of one's own emotions and how they function 		
26	Which one of the following concepts is not related to personality and work?		
	Self-monitoring Self-efficacy Locus of control Self-fulfilment		
27	The three components of attitude are, and		
	 behavioural, ability, affective affective, cognitive, evaluation cognitive, ability, behavioural cognitive, affective, behavioural 		
28	The MARS model of individual behaviour consists of four factors, namely, motivation,, and		
	 action, recognition, security ability, role perception, situational factors affection, recognition, self-monitoring action, role perception, self-efficacy 		

29	Con	normity, as a value in Schwartz's value circumflex , refers to the
	1	preservation and enhancement of the welfare of people with whom one is in frequent personal contact
	2	restraints on actions, inclinations and impulses likely to upset or harm others
	3	respect, commitment and acceptance of the customs and ideas that traditional culture provides
	4	understanding, appreciation, tolerance and protection for the welfare of all people and nature
30	A tra	ansactional leader
	1	motivates his/her followers by appealing to their self-interest
	2	articulates a compelling vision of how the organisation can improve
	3	often has traits such as self-confidence, vision, unconventional behaviour and environmental sensitivity
	4	helps others to grow and develop and provides an opportunity for them to gain materially and emotionally
31		ona's Leadership Framework is based on four assumptions, namely,,, and
	1	sensemaking, relating, loyalty, initiating
	2	sensemaking, relating, visioning, inventing
	3 4	initiating; consideration, competence, consistency integrity, competence, consistency, loyalty
	7	integrity, competence, consistency, loyalty
32		ording to the acquired needs model of motivation, people with a strong need achievement prefer jobs
		· · · · · · · · · · · · · · · · · · ·
	1 2	where they receive regular feedback and have to take moderate risks that offer friendly and close interpersonal relationships
	3	where they can make others behave in ways they would not otherwise have behaved
	4	where they need to achieve in relation to a set of standards and take no risks

Question 33

Consider the following conversation between two colleagues and answer question 33

Hi, Kelvin A colleague told me that different needs are predominant in different people. Can you please give me an example of such a need – according to the **acquired needs model**?



Not according to the acquired needs model! However, it is a motivator according to the (ii)_____, and just like the acquired needs model, it is a (iii)_____ of motivation

- 33 Fill in the blanks by choosing the correct option provided below
 - 1 (i) achievement, (ii) two-factor theory, (iii) content theory
 - 2 (i) power, (ii) expectancy theory, (iii) content theory
 - 3 (i) relatedness, (ii) ERG theory, (iii) process theory
 - 4 (i) affiliation, (ii) two-factor theory, (iii) process theory
- 34 Identify the step in the **control process** that refers to the collection of data and the reporting of real performance
 - 1 Evaluating deviations
 - 2 Taking corrective action
 - 3 Measuring actual performance
 - 4 Establishing performance standards

35	is the third step in the control process
	 Evaluating deviations Taking corrective action Measuring actual performance Establishing performance standards
36	control focuses on the resources an organisation obtains from its external environment
	DamageReworkConcurrentPreliminary
37	and are examples of inventory control
	Economic ordering quantity, materials requirement planning Total quality management, deviation analysis Just-in-time, total quality management Enterprise resource planning, inventory audits
38	Which one of the following is an example of operational control?
	PERT Quality control Performance management Enterprise resource planning
39	If a control system has the characteristics of and, it is a control system that accommodates change and is able to give a goal-oriented and precise picture of the situation
	flexibility, accuracy timeliness, flexibility accuracy, unnecessary complexity unnecessary complexity, timeliness

40 Strategic control _____

- entails a close study of the organisation's total effectiveness, productivity, management effectiveness and maturity
- 2 is concerned with the organisational processes that relate to transforming resources into products and services
- 3 is the control of the strategies that have been implemented to align the organisation's activities with its goals and objectives
- 4 entails the effectiveness of the organisation's transformation process that has been employed to achieve the overall vision of the organisation

Questions 41 to 70

Read the Pick n Pay case study that follows and then answer questions 41 to 70

Pick n Pay

Pick n Pay is the second largest retailer in Africa and its offerings include groceries, clothing and general merchandise, as well as other value-adding services to cater for its customers' expectations and evolving needs. In addition, in order to ensure a convenient and accessible shopping experience, Pick n Pay operates across multiple store formats, both franchised and owned.

The company strives to address socioeconomic challenges by supplying its customers with high quality, affordable food items, while providing substantial employment and economic opportunities across its value chain. To achieve this, Pick in Pay focuses on consumerism, which involves interpreting and satisfying customers' needs by selling quality products at competitive prices, and providing courteous service in stores that are well located and pleasing for consumers to visit

Pick n Pay's origins

1967-1988

In 1967, Raymond Ackerman purchased the first few stores in Cape Town, with the vision to grow and expand the stores into the rest of South Africa, as well as Namibia, Botswana, Zambia, Mozambique, Mauritius, Swaziland and Lesotho Initially, Pick n Pay focused on food retail

In 1973, Pick in Pay entered the field of hypermarkets and in 1975, introduced its own branded clothing line called Fresh Produce

The year 1983 marked the acquisition of a 50% interest in Boardmans, a chain of Capebased homeware stores, and thus Pick n Pay introduced its general merchandise product line. Two years later, Pick n Pay acquired the remaining 50% of the chain. In the same year, the retailer appointed Hugh Herman as joint managing director, along with Raymond Ackerman Eventually, as a result of its three distinct product lines and the geographical spread of its stores, Pick n Pay considered it prudent to restructure according to the product lines to simplify the management of the stores and to facilitate better decision-making across the company

In 1984 turnover for the year exceeded R1 billion for the first time, and two years later, the effects of the enormous expansion plans became evident as turnover in 1986 doubled to reach the R2 billion mark. Ackerman was pleased with the company's performance, its high market share and the sound market growth in general. As a result of Pick in Pay's favourable position, Ackerman set his sights on international growth and expansion, and his first venture was to enter Australia.

However, in 1987 Pick in Pay had to abandon its expansion into Australia in the face of union opposition. Pick in Pay was on the verge of opening its second hypermarket in Melbourne when the labour unions representing the plumbers united to block them from the site Subsequently, Pick in Pay had to turn its back on this prime business opportunity.

Meanwhile, in South Africa, Pick n Pay opened its 100th store at Highgate in 1988, coinciding with a vigorous programme of new store openings throughout the country. The stage was set for Pick n Pay's entry into the 1990s, a decade that was marked by significant political and social change, mirrored by equally important changes in the company.

1990-2008

During this period, South Africa experienced enormous transformation, as did Pick n Pay In 1996, under a new South African government led by President Nelson Mandela, Pick n Pay embarked on a change process, which brought about a dramatic change in relationships within the company and involved re-humanising its places of employment

In order to bring about this change, the company formed a project team under the leadership of Martin Rosen, the marketing director at that time. Using the team's creativity and imagination and a series of confidential questionnaires to help refine a solution, a new initiative was born, called Vuselela (the Nguni word for rebirth or renewal), which was launched in October 1996. With the support of CEO Sean Summers, Isaac Motaung, who at the time was General Manager of Organisational Development, oversaw the Vuselela metamorphosis. Isaac's first step was to canvass employee opinion on the existing mission statement, while at the same time consulting with employees on its content. The result was an emotional affirmation of everything that Pick in Pay had stood for since its inception so many years previously.

Vuselela included three phases the first and second phases involved revisiting the company's mission statement and its values, while the second phase also included a programme of countrywide store upgrades. The third phase concerned Pick in Pay's employees. The aim of this phase was to give employees a sense of involvement in Pick in Pay by including them in decision-making and thus encouraging their involvement in the company.

As part of the third phase, the project team reviewed all Pick n Pay's operating standards, and put minimum criteria in place to ensure an acceptable level of service, both internally and externally. Vuselela's long-term commitment to delivering excellent service through staff training has yielded great returns. Staff interviews conducted in the spirit of Vuselela revealed that some 40% of the company's hourly-paid employees were uneducated. This resulted in the company reaching a first-ever agreement with the Technikon South Africa in August 1997, to accredit and endorse some 456 training modules developed by Pick n Pay according to its needs. Pick n Pay was the first retailer to affiliate with the Technikon South Africa, with other retailers following suit in the years to come.

At a ceremony to mark the event, Sean Summers said that the only real competitive advantage for a business lay in educating its workers "Empowerment is not grabbing a piece of the business, but giving people opportunities and helping them to grow," he said He added, "By empowering employees, we can also increase the scope of their respective jobs – which would make their jobs interesting, allow them to become experienced, and ultimately increase their chances of getting a promotion." The emphasis was on structured, on-the-job training, which involved appointing supervisors to mentor employees. As a result, employees were able to learn at their own pace in real-life situations. Subsequently, nearly 5 000 Pick in Pay employees graduated at ceremonies held in tertiary institutions throughout the country. At every ceremony annually, Pick in Pay made three awards, namely, the Top Performer, the Best Real-Life Problem Solver and the Best Team Leader in each course.

2009-2014

During 2009, and for the past five years since then, the company's core focus has been on strengthening its strong South African retail businesses operating under the Pick n Pay brands, while adopting a systematic approach to expanding into adjacent areas, including geographical growth through the African continent

However, since 2010, the retailer has been experiencing pressure from the changing business environment. Pick in Pay has lost market share to Shoprite and Woolworths and is facing a barrage of criticism about its high cost base, outdated information technology systems and labour issues that have led to lacklustre performances over the past few years. In 2012, Pick in Pay reported a 34% drop in first-half profit driven by operational and cost headwinds associated with its restructuring plan, late investments in distribution centres, costs from a shopper loyalty programme, tougher competition and cautious consumer spending.

At a press conference held during this time, Pick in Pay's chief financial analyst, Gareth Ackerman, said the company was "very disappointed" with its trading results and would no doubt look back at this time as one of the most trying in the retailer's history. In addition, he noted, "We are taking the pain now, but it's necessary pain and critical that we remain focused on improving trade while bedding down the number of strategic changes in the business."

During 2012, Pick n Pay implemented an improvement strategy, which involved increasing its presence though a vigorous advertising campaign. It also has plans to add 225 stores in 18 months to its existing stores. Other improvement-related strategic changes include the restructuring of its operations, and the adoption of a more centralised business model to cut costs and improve customer experience.

In 2013 and 2014, Pick in Pay implemented a strategy to reduce costs, which involved retrenchments across the country. The retrenchment strategy entailed outsourcing the procurement function – for the first time. Accordingly, the retailer compiled a market-related retrenchment policy, and offered voluntary retrenchments to workers at its head office and regional head offices, however, it is unable to anticipate the consequences of this initiative in terms of its labour force.

In 2013, Richard Brasher, Tesco's former chief executive of UK operations, took over as CEO and Pick n Pay's future now depends on how well he can manage the transformed retailer

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41	Martin Rosen, as a	manager, will formulate	plans
----	--------------------	-------------------------	-------

- 1 top, functional
- 2 marketing, tactical
- 3 middle-level, operational
- 4 top, strategic

42	In gathering the opinions of employees,	Isaac Motaung performed the r	ole of a
	manager and most likely relied on his _	managerial skill(s).	

- 1 informational, teambuilding
- 2 decision-making, "drive" as a
- 3 interpersonal, technical
- 4 disseminator, interpersonal

43	Through the Vuselela drive, Isaac Motaung specifically focused on Pick n Pay's resources, and performed the function/s of management		
	knowledge, leading and organising informational, coordinating and organising people, motivation and leading people, planning and control		
44	At a ceremony to mark Pick n Pay's agreement with the Technikon South Africa, the CEO, Sean Summers, commented on the need for an educated workforce		
In this capacity, Sean Summers acted as a, representing the remainder			
	leader, interpersonal figurehead, interpersonal spokesperson, information liaison, information		
Questic	ons 45 to 47		
	er the following examples from Pick n Pay's management environment and answer ns 45 to 47		
	 Pick n Pay is the second largest retailer in Africa and its offerings include groceries, clothing and general merchandise In 1987, Pick n Pay was forced to abandon its expansion into Australia In 1988, Pick n Pay opened its 100th store at Highgate Staff interviews conducted in the spirit of Vuselela revealed that some 40% of the company's hourly paid employees were uneducated Other retailers in this industry include Shoprite and Woolworths One of the reasons why Pick n Pay has lost market share is due to their high cost base A new government led by President Nelson Mandela implemented major transformation in South Africa One of Pick n Pay's problems was its outdated information technology systems 		
45	Which one of the examples listed above is taken from Pick n Pay's market environment?		
	1 a 2 c 3 d 4 e		

46	In the list above, example is taken from Pick n Pay's remote environment more specifically the environment
	 b, cultural c, legislative g, political f, ecological
47	is an example in Pick n Pay's environment
	 h, internal g, market c, external b, remote
Questi	ons 48 to 49
Consid answe	ler the following examples taken from Pick n Pay's management environment and r questions 48 to 49
	Delayed investment in a central distribution centre Costs pertaining to a shopper loyalty programme Tougher competition An educated workforce Cautious consumer spending Outsourcing of the procurement function
48	Which of the examples listed above represent threats in Pick n Pay's management environment?
	1 ab 2 ce 3 cf 4 ef
49	Which of the examples listed above are weaknesses in Pick n Pay's management environment?
	1 ab 2 bc 3 ad 4 ef

50	Pick n Pay's vigorous initiative to open new stores throughout the country is an example of a(n) plan												
	1 2 3 4	operational standing tactical strategic											
51		n Pay's supervisors, who acted as mentors for non-managerial employees, ally make plans											
	1 2 3 4	intermediate strategic tactical operational											
52	"The company strives to address socioeconomic challenges through the supply of high-quality, affordable food for all customers, while providing significant employment and economic opportunities across its value chain"												
	This	is an example of Pick n Pay's statement											
	1 2 3 4	goal value vision mission											
53	custo	n Pay focuses on consumerism, which involves interpreting and satisfying omers' needs by selling quality products at competitive prices, and providing eous service in stores that are well located and pleasing to shop in "											
1	This is	an example of Pick n Pay's statement											
	1 2 3 4	goal value vision mission											
54	In 19	75, Pick n Pay followed a(n) growth strategy											
	1 2 3 4	concentration product market innovation											

55	according to the Boston Consulting growth share matrix												
	1 2 3 4	star question mark dog cash cow											
56	In Au a	igust 1997, Pick n Pay entered into a corporate combination strategy, namely,											
	1 2 3 4	joint venture merger acquisition strategic alliance											
57	Pick strat	n Pay's improvement plan, implemented in 2012, is an example of aegy											
	1 2 3 4	harvesting liquidation turnaround divestiture											
58	After	1983, Pick n Pay adopted a departmentalisation structure											
	1 2 3 4	product functional networked customer											
59	taker	managerial decision regarding retrenchments at Pick n Pay would typically be under conditions of , which means that managers would apply asion-making model and											
-	1 2 3 4	certainty, rational, satisfice certainty; bounded rational, optimise uncertainty, bounded rational, satisfice uncertainty, rational, optimise											

60	Pick n Pay's decision to sign an agreement with the Technikon SA in August 1997 was a decision											
	 programmed non-programmed routine structured 											
61	The group decision-making technique used by Pick n Pay's project team to refine a solution to Pick n Pay's re-humanisation drive was the technique											
	Delphi nominal group decision (NGD) Group-decision support system (GDSS) probability analysis											
62	As a managing director, Hugh Herman has authority and power											
	 expert, line legitimate, staff staff, expert line, legitimate 											
63	In view of the challenges Pick n Pay faces, the credentials of the new CEO, Richard Brasher, seem to suggest that he is the right leader to take Pick n Pay forward Hence, he possesses power											
	1 coercive 2 reward 3 expert 4 formal											
64	Through Vuselela, Martin Rosen gave employees a sense of involvement in Pick n Pay by making them part of decision-making, encouraging their participation and providing feedback											
	According to the University of Iowa's definitions of various leadership styles, Martin Rosen is displaying a leadership style, which is a approach to leadership											
	participative, behavioural directive, contingency autocratic, contingency democratic, behavioural											

65	Through Vuselela, Martin Rosen ensured Pick n Pay's long-term commitment to delivering excellent service (to customers) by training and consequently empowering its staff and making sure that employees know exactly what the retailer expects of them											
	According to Blake and Mouton's leadership grid, Martin Rosen is displaying amanagement leadership style											
	 middle-of-the-road country club team impoverished 											
66	According to John Kotter , in his explanation of the differences between leadership and management, a leader such as Martin Rosen, copes with change by											
	setting a directive controlling and problem solving organising and staffing planning and budgeting											
67	According to Maslow's hierarchy of needs motivation theory , Pick in Pay's drive to educate its uneducated workers is an example of the organisation satisfying its employees' needs, while the retailer's retrenchment drive will affect the employees' needs											
	physiological; esteem esteem, security self-actualisation, esteem self-actualisation, esteem											
68	According to Herzberg's two-factor motivation theory , the awards presented to achievers during the annual graduation ceremonies at Pick n Pay is an example of											
	 1 a hygiene factor 2 a motivator 3 satisfying esteem needs 4 satisfying self-actualisation needs 											

69	with	reinforcement theory of motivation postulates that by presenting employees achievement awards during annual ceremonies, Pick n Pay motivates its ployees by using a reinforcement schedule
	1 2 3 4	continuous variable interval variable ratio fixed interval
70		ncreasing the scope of jobs performed by employees who were previously ducated, Pick n Pay focuses on the dimension of the job characteristics del
	1 2 3 4	skill variety job enlargement task identity job enrichment

TOTAL MARKS: 70

UNIVERSITY OF SOUTH AFRICA UNISA **EXAMINATION MARK READING SHEET**



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IMPORTANT

- 1 USE ONLY AN HB PENCIL TO COMPLETE THIS SHEET
- 2 MARK LIKE THIS 😝
- CHECK THAT YOUR INITIALS AND SURNAME HAS BEEN FILLED IN CORRECTLY
- 4 ENTER YOUR STUDENT NUMBER FROM LEFT TO RIGHT
- 5 CHECK THAT YOUR STUDENT NUMBER HAS BEEN FILLED IN CORRECTLY
- 6 CHECK THAT THE UNIQUE NUMBER HAS BEEN FILLED IN CORRECTLY
- 7. CHECK THAT ONLY ONE ANSWER PER QUESTION HAS BEEN MARKED.
- B DO NOT FOLD

BELANGRIK

- 1 GEBRUIK SLEGS N HB POTLOOD OM HIERDIE BLAD TE VOLTOOI
- 2 MERK AS VOLG ...
- KONTROLEER DAT U VOORLETTERS EN VAN REG INGEVUL IS
- VUL U STUDENTENGMMER VAN LINKS NA REGS IN
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- 8 MOENIE VOU NIE

PART 2 (ANSWERS/ANTWOORDE) DEEL 2 3 1 2 3 1

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